
LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

HUMAN RESOURCES

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INITIAL POSTING: APRIL 9, 2019

DEADLINE: APRIL 17, 2019

JOB DESCRIPTION

POSITION: Fish Hatchery Tech
(Workforce Innovation and Opportunity Act WOIA Program)

DEPARTMENT: Planning and WOIA

LOCATION: Lac Vieux Desert Fish Hatchery

SUPERVISOR: Lac Vieux Desert Hatchery Supervisor

EMPLOYMENT: Full-Time (Grant-Funded WOIA)

SALARY/PAY RATE: TBD

FUNDING SOURCE: Grant-Funded

Must be an enrolled member of the Lac Vieux Desert Band of Lake Superior Chippewa Indians.

DESCRIPTION:

The Fish Hatchery Tech will be under the day-to-day supervision of the Tribal Hatchery Supervisor. The individual selected will be primarily responsible for the operation and maintenance of the Tribal Fish Hatchery program involved in collection of eggs through final stocking of fly, fingerling and extended growth fish. The Position is limited term employment mid-April through September and "on-call" 24/7 during the hatching season typically a 6-week period starting in early May.

RESPONSIBILITIES:

Hatchery Responsibilities

- Follow set-up procedures for starting the hatchery i.e. clean hatchery, connect water supply, run the system and arrange for repairs where necessary, restore phone system, test emergency call out system, etc.
- Assure nets are repaired for capturing brood stock.
- Secure vehicle to haul boats for setting and retrieving nets. Check on boat license and insurances, lighting, safety equipment and regulatory requirements.
- Work with LVD, Lake Associations, GLIFWC and others in recruiting staff to assist with egg collection and fertilization and where possible, monitoring of egg development on a 24-hour basis.

- Coordinate and participate in stripping eggs and milt for fertilization, provide coolers for initial incubation (hardening).
- Fill jars 2/3rds full and adjust valves to gentle roll and monitor roll throughout hatching period.
- Record hatchery information on daily basis.
- If marking coordinate and participate in preparing fry for the marking process.
- Work with others to determine stocking locations.

Rearing Ponds

- Start filling ponds when initially setting up Fish Hatchery
- Order pipe seals, liner repair materials and repair liner in both rearing ponds.
- Seek assistance with setting up (cleaning, repairs, security, generator maintenance, check air system operation, etc.) and filling ponds.
- Set up rearing ponds, pipeline and pump station.
- Start filling ponds and coordinate help to monitor pump system on a 24-hour basis.
- Arrange adequate food stuff for fry, fingerlings and extended growth where applicable.
- Take field notes on a daily basis.
- Coordinate harvest and distribution of fingerlings and/or extended growth fish where applicable.

MINIMUM QUALIFICATIONS:

- Be an enrolled member of the Lac Vieux Desert Band of Lake Superior Chippewa Indians (WIOA Requirement)
- Must not have worked seven days prior to employment (WIOA Requirement)
- Must pass any applicable background checks and other pre-employment screening
- Must be able to work under pressure
- Must be able to lift 50 pounds
- Must be willing to travel for meetings, workshops, seminars, etc.
- Sensitive to Native Americans

PREFERRED QUALIFICATIONS:

- Previous work experience for a fish hatchery or nature preservation
- Previous work experience with a Tribal Government or Tribal Operation

The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position.

Date Approved by the Tribal Council: March 24, 2017