
LAC VIEUX DESERT BAND OF LAKE SUPERIOR CHIPPEWA INDIANS

HUMAN RESOURCES

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**JOB VACANCY
POSTED: 11/8/2018 UNTIL FILLED**

POSITION: Radiologic Technologist
DEPARTMENT: LVD Medical / Radiology
LOCATION: Lac Vieux Desert Health Center, Watersmeet, MI
SUPERVISOR: Lead Radiologic Technologist/Clinical Manager
EMPLOYMENT: Occasional
SALARY/PAY RATE: TBD

DESCRIPTION:

Radiology Technologist works under the immediate supervision of the Lead Radiology Tech/Clinical Manager and is responsible for delivering optimal patient experience while taking quality diagnostic imaging exams. Must be able to communicate professionally with patients and providers, demonstrate excellent technical skills and be reliable in attendance. The R.T. is responsible for the daily tasks of radiology, with attention to detail as well as adhering to strict safety procedures.

RESPONSIBILITIES:

- Preparing equipment for use as needed.
- Follow procedure/protocol and physician order
- Preparing X-Ray room for patient x-rays.
- Positioning patients for imaging exams.
- Monitoring patients during exams.
- Documenting information with computers.

- Communicating with physicians / providers.
- Ensuring safety of patients during exams.
- Producing diagnostic images using appropriate technical factors and optimal positioning with adherence to ALARA.
- Maintain patient records and operate the computer system (Konica Minolta CS7) connected to the x-ray unit
- Proper use of lead shields on patient.
- Burning CD/DVD's in DICOM format
- Understand & efficiently use PACS as well as Exam Manager.
- Schedule patients for MRI procedures
- Recognize when a prior authorization is needed (MRI)
- Knowledge of QC program such as monthly badge reports & care, reject analysis, etc.
- Knowledge of proper care & troubleshooting of imaging system and components
- All other duties as assigned.

MINIMUM QUALIFICATIONS:

- Must be a graduate of an approved school of radiologic technology and be registered by the American Registry of Radiologic Technologists, and licensed in the state of Michigan.
- Must be able to communicate professionally and effectively, verbally and in writing.
- Willingness and ability to insure confidentiality in all areas of work.
- Must be self-motivated and able to work with little direction.
- Current BLS certification

1. The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position. The Lac Vieux Desert Tribe will provide preference to all qualified Native Americans in employment and training opportunities.

Date Approved by the Tribal Council: