



**POSTED: JULY 16, 2019**

**DEADLINE: UNTIL FILLED**

### **JOB DESCRIPTION**

**POSITION:** Sugar Bush Restaurant Cashier

**DEPARTMENT:** Food and Beverage

**SUPERVISOR:** Front of House (FOH) Service Manager

**LOCATION:** Sugar Bush Restaurant

**EMPLOYMENT:** Part-Time

**PAYRATE:** Pay Grade 4: \$9.50 - \$12.16/Hour (D.O.E.)

### **DESCRIPTION:**

The Restaurant Cashier performs a variety of cashiering functions including but not limited to greeting, welcoming, and seating guests, reconciling guest checks, and communicating with guests regarding their dining experience. The Cashier is open and available to respond positively to questions and inquiries from all guests.

### **RESPONSIBILITIES:**

- Exchange and reconcile monies in the restaurant including cash, coins, cards, and coupons/certificates.
- Responsible for accurate handling of monies including ensuring accuracy of money in, money out of cash bank.
- Works in assigned area in the restaurant.
- Assist servers and bussers in greeting, seating, and assisting guests in ad hoc duties such as providing menus, initial drinks, answering questions about the Casino, etc.
- Answer phone in a timely and positive manner by following the script and prompts provided.
- Take and execute all to-go orders in an efficient and accurate manner.
- Provide excellent customer service to guests, internal and external through active guest engagement and positive attitude.
- All employees must be flexible and assume other responsibilities and task as assigned by management and as management deems necessary; this means fulfilling all other job duties as assigned.
- Flexible with scheduling of shifts and willing to work nights, weekends, and holidays.

## **MINIMUM REQUIRED QUALIFICATIONS:**

- High School Diploma or GED.
- Strong mathematical skills.
- Must be willing and able to pass a background check and other preemployment screenings as requested.
- Must be able to receive and maintain a Gaming License

## **PREFERRED QUALIFICATIONS**

- 1+ year in money handling experience.
- 1+ year experience in the hospitality (hotel and restaurant) industry.
- 1+ year experience in a casino setting.

## **PHYSICAL REQUIREMENTS**

- Ability to work in a primarily sedentary environment with frequent standing and sitting.
- Ability to work in a smoking environment.
- Ability to lift up to 10 pounds.

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed, as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. Management retains the right to add or to change the duties of the position at any time. Must be able to pass a pre-employment drug screen and applicable background checks related to the position if required.*

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## **OUR MISSION**

Our Mission is to provide an exceptional and memorable experience to every Guest, every time. Each Team Member will demonstrate a high level of professionalism, provide a safe, clean and entertaining experience for all Guests, internal and external.

**Integrity, Service, Professionalism, Value. This is our PROMISE.**

**Initial Date of Approval by the Public Enterprise Finance Commission (PEFC): 02/21/2017**

**Revised: 01/29/2019**

## **Northern Waters Casino Resort**

P.O. Box 129, N5384 US 45

Watersmeet, MI 49969

Email: [hr@lvdcasino.com](mailto:hr@lvdcasino.com)

Website: <http://www.lvdcasino.com/Content/Careers.cfm>

Phone: 906-358-4226 Ext. 7318

Fax: 906-358-4913